

# Possession Notice Generator

Construction & Infrastructure

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

## Background

Offer possession the compliant way — a possession notice with buyer and unit, the possession offer, final dues and charges, the documents and handover process (OC reference, snag), and the timeline to take possession. Fill in your details below.

## Purpose of this tool & output

Offer possession the compliant way

## How the output is used

Use the notice to offer possession compliantly after the OC, stating readiness, dues and the possession window.

## Who receives it

The buyer/allottee taking possession.

## How to submit / file it

Send after the occupancy certificate, by registered post/email with proof of delivery; retain the acknowledgement.

## Who should vet it

A real-estate/RERA lawyer, to confirm the notice follows the agreement and RERA on possession and dues.

## Important cautions

AI-generated draft; align to your agreement and RERA and have it reviewed.

## Companion documents

- [RERA Project Registration Guide](#)
- [RERA Ongoing Compliance Guide](#)
- [Agreement for Sale \(RERA\)](#)
- [Allotment Letter Generator](#)
- [Buyer Communication Templates](#)
- [RERA Quarterly Update Helper](#)

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.

