

Site Store & Inventory SOP

Construction & Infrastructure

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Run a controlled site store — an SOP covering receipt and GRN, storage, issue against indent, records and security, stacking and protection for sensitive items, and controls (bin cards, physical verification, ageing). Fill in your details below.

Purpose of this tool & output

Run a controlled site store

How the output is used

Use the SOP to run a controlled site store — receipt, issue, records and security — so material is not lost or wasted.

Important cautions

AI-generated SOP; adapt to your site.

Companion documents

- Material Procurement Plan
- Vendor Evaluation & Selection
- Purchase Order Generator
- Material Reconciliation Tool
- Material Wastage Control Plan
- Material Testing Plan

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.