

Booking & Sales SOP

Construction & Infrastructure

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Get a clean, compliant booking and sales SOP — the booking process (token, application and KYC, allotment, agreement for sale, payment schedule, registration), documentation, compliance (RERA disclosures, escrow deposit of collections) and customer communication. Fill in your details below.

Purpose of this tool & output

A clean, compliant booking process

How the output is used

Use the SOP to run a clean, compliant booking process from token to allotment with the right documents and disclosures.

Important cautions

AI-generated SOP; align to RERA and have documents legally reviewed.

Companion documents

- Project Marketing Plan
- Sales Brochure Content Writer
- Real Estate Lead Management
- Channel Partner Agreement
- Home Buyer Experience Blueprint
- Real Estate Social Content Planner

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.