

Outstanding & Ageing Management

Building Materials & Hardware

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

Background

Designs an outstanding and ageing management system — an ageing report by customer and bucket, DSO tracking, priority-collection targeting of the riskiest/oldest, and provisioning for doubtful debts — so receivables stay controlled and surprises are avoided. Use it to manage the ledger. For the collection routine use the Collections Process & Follow-Up SOP.

Purpose of this tool & output

See and shrink your receivables

How the output is used

Use it to see and shrink your receivables — an ageing view of who owes what since when, and the action plan to bring it down.

Important cautions

Watch the 90+ bucket and DSO trend weekly; receivables that quietly age past 90 days are where bad debts hide — act before they harden.

Companion documents

- Contractor Credit & Collections Policy
- Customer Credit Appraisal
- Collections Process & Follow-Up SOP
- Cheque Bounce & Recovery Handling
- PDC & Security Management
- Bad Debt Prevention & Recovery

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.