

# BFSI Hiring Kit

Banking, Finance & Fintech

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This guide explains what the tool produces, how to use the output, and what to watch for. The actual output (draft/report) is generated on the tool page.

## Background

Creates a hiring kit for a financial-services role — a job description (title, responsibilities, requirements including certifications, salary-range hint), where to hire, and an interview guide covering competency, sales and ethics. Use this to hire advisors, RMs and ops staff. For onboarding and training the hire use the Advisor / RM Training Program.

## Purpose of this tool & output

Hire advisors, RMs and ops staff

## How the output is used

Use the kit to hire advisors, RMs and ops staff with role profiles and screening.

## Important cautions

AI-generated kit; comply with fair hiring practices.

## Companion documents

- Advisor / RM Training Program
- Certification & Licensing Guide
- Sales Incentive Scheme
- Conduct & Ethics Policy
- Performance Review Kit
- Attendance & Leave Policy

This is AI-assisted guidance. Verify with a qualified professional before any binding decision. Fees, authorities and processes vary by state and change over time — confirm with your state authority.